



The West Jersey Society of Architects
A Local Component of the American Institute of Architects

Nomination Form / Application Form
2026 AIA West Jersey Service Awards

The AIA West Jersey Associate of the Year Award

Description of Award/Eligibility

An award may be given to an individual recognized as having made major accomplishments in the field of architecture and has distinguished himself/herself both professionally and personally. AIA West Jersey members who are in good standing who have not received an architectural license in any jurisdiction by the submission deadline are eligible. This award is to recognize an individual for achievements in the profession at an early point in their career.

Nominee information

Name

Firm Name

Email

Phone

Address

AIA Member No.

Date of Initial License (if applicable)

Initial License Jurisdiction (if applicable)

Submission Requirements

Members of AIA-WJ

Applicants please submit this nomination form to westjerseyai@gmail.com. Please attach the following information in 8/12 x 11, or 11 x 17, format. **Submission must not exceed 12 pages and/or 20MB and must be attached to this application as a pdf file.**

- Narrative and Biographical Statement of the nominee which reference AIA membership and activities, relevant volunteer and community services work, other awards and recognitions as well as professional and technical excellence. Maximum 1000 words.
- A Letter of support, but not more than three (3) - 1 page each
- Up to three (3) exhibits (maximum of two pages each) with images, drawings, or other materials that demonstrate the candidate's accomplishments.
- Other information supporting the nominee may be submitted.

Additionally, please submit one black & white photograph of the nominee in a separate electronic file (jpeg format preferred).

DEADLINE FOR SUBMISSION IS TUESDAY, SEPT 15, 2026 @ 5:00 p.m. EST



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Candidate Summary Statement: Provide a brief 25-35 word summary describing how the candidate's work has demonstrated having made a significant contribution or accomplishment in the field of architecture, or the Architectural Experience Program (AXP), and has distinguished themselves both professionally and personally. A simple statement can sometimes say more than one that is overreaching.

Current Member in Good Standing Declaration

☐ I affirm that I am a current member of AIA West Jersey in good standing and my dues for this calendar year are paid in full as of the date of this submission.

Candidate's Intern Declaration

☐ I affirm that I and/or the nominee do not have unpaid intern architects, including working students and neither does any firm of which I and/or the nominee are an owner or manager.

Code of Ethics and Professional Conduct

The AIA stands for universal respect for human dignity and the unbiased treatment of all persons in employment civic and business transaction regardless of race, physical abilities or religious practices.

☐ I affirm that I and/or the nominee uphold this value in all our business practices.

In addition, the Rules of Conduct of the AIA Code of Ethics are mandatory for all members and enforceable by the National Ethics council.

Rule 1.401 – Members shall not discriminate in their professional activities on the basis of race, religion, gender, national origin, age, disability or sexual orientation.

Rule 2.104 – Members shall not engage in conduct involving fraud or wanton disregard of the rights of others.

☐ I affirm that I and/or the nominee abide by Rules 1.401 and 2.104 of the 2017 Code of Ethics.

Applicant/Nominee Signature

Date